

## **FRIENDS OF KILBURN LIBRARY GARDEN PROJECT**

### Minutes of Meeting held on 15/03/2008

In attendance: Esme Talbot, Nick Adams, Carol French, Jay Venn, Linda George, Sara Callaway, Birgit Ogunleye (Minutes)

Apologies: Deborah Allen, Avril Mackinth, and Judith Rose

Linda welcomed everyone to the meeting and commenced the meeting at 12:05pm.

#### Minutes of last meeting (Linda George)

1. Funding: Linda is still working on getting some funding through Groundwork.
2. The Open Day: Linda asked for suggestions as regards the aims and objectives of the Open Day, to be discussed later on in the meeting.
3. Members' list: A list of all members has been sent to Avril.
4. Garden plan: Jay has measured up the garden.
5. The Constitution: Deborah was absent and therefore, unable to give details about the constitution.
6. Leaflets: Sara could not give a progress report because her computer crashed and she lost the details. She promised to get them ready for the next meeting.
7. Publicity: Sara has contacted both Kilburn Times and Willesden&Brent Chronicle and will send details of the project when ready, as they are published weekly. However, she is yet to contact The Brent Magazine, which is released monthly.
8. Website: Avril was absent and therefore, unable to give details about the proposed website for the project.
9. Open Day dates: Judith was absent and therefore, unable to give details as regards the Salusbury Road School dates, in order to avoid clashes with the Open Day event. The proposed date was Saturday, 5<sup>th</sup> April.

New Members: Two new members attended the meeting.

1. Nick Adams from Kensal Rise is interested in the gardening project.
2. Esme Talbot, also from Kensal Rise, is interested in meeting people locally and sees this group as an opportunity.

#### Feedback

1. Jay apologized for not doing all she was meant to do and suggested having a digging day before the open day, rather than wait for the probation services, which were taking too long. Everyone was in support of the digging day.
2. Carol has agreed to give a quick Health&Safety awareness briefing to everyone just before the digging starts.
3. The digging day has been proposed to take place on the 29<sup>th</sup> of March 2008 at 9:30am till 4pm, subject to a favourable weather.

#### Open Day

1. Linda asked for ideas regarding the Open day.
2. Sara suggested a 4hr afternoon programme, where people dropped in, had a look at the garden and made suggestions, with light refreshments.
3. Carol suggested having a fund-raising towards the Garden project, in form of selling cakes, tea and plants. She volunteered bringing in some cakes and plants.

4. Jay suggested asking for donations legally.
5. Sara recommended that pictures be taken both on the digging day and Open day, in order to add them to the press briefing. Carol promised to bring in her camera. Jay suggested inviting Avril's husband to take some pictures because he has got a good camera.
6. Sara suggested having the Open day in May, when the weather should be fine. Two dates were suggested, May 10<sup>th</sup>/17<sup>th</sup>. Jay recommended sending emails to everyone as regards the chosen dates, in order to find out which will be more convenient.
7. Linda asked Esme and Nick to meet up with Sara as regards drawing up leaflets for the Open day. Carol suggested dropping off leaflets at strategic places such as doctors' surgeries, vet. Centres, libraries etc. Jay suggested putting up banners on public rails for better publicity.

#### AOB

1. Carol suggested approaching the Queen's park gardeners for help, as regards loaning of tools for the digging day. Jay will talk to the man in charge of re-designing Queen's park at their next meeting.
2. Esme asked if there were other garden centres that could be contacted for assistance. Linda had spoken to one of the garden centres and they had asked for funds. However, she encouraged Esme and Nick to scout around for other garden centres and make enquiries before the next meeting.
3. Carol asked if Linda could put some petty cash aside from the library's daily income before the budget arrives. Linda promised to look into it, as it was not entirely up to her to make such decisions.

Linda appreciated everyone for coming and brought the meeting to an end at 1:05pm.

The next meeting will be held on the 5<sup>th</sup> of April 2008 at 12noon.